

MINUTES
GREENCASTLE BOROUGH COUNCIL MEETING
December 3, 2012
7:00 P.M.

MEMBERS PRESENT: Mayor Robert Eberly, Council President Charles Eckstine, Council Members Wade Burkholder, James Farley, Harry Foley, Matthew Smith, and Frank Webster. Absent was Council Member Craig Myers. Also present were Borough Manager Ken Womack, Assistant Borough Manager Susan Armstrong and Borough Secretary Ericka Faight.

Council President Eckstine called the meeting to order at 7:00 p.m.

Rev Leon Yoder gave the invocation.

Public Comment

Mark Singer, 235 Apple Drive, expressed concerned with development of a sidewalk appeals board, asked what the status was in the search for volunteers to serve on the board. Mr. Eckstine responded that two volunteers have agreed to serve and several additional qualified individuals are concerned that there will be a conflict of interest with their businesses should they serve on the board.

CONSENT AGENDA

On a Webster/Farley motion, Council voted unanimously to approve the following Consent Agenda items:

*Borough Public Hearing, November 6, 2012: LERTA
Borough Council Meeting, November 6, 2012
Borough Council Budget Hearing, November 13, 2012*

REGULAR AGENDA

Report of Disbursement and Payment of Bills

On a Foley/Smith motion, Council voted unanimously to approve the November 2012 Monthly Disbursement Report in the amount of \$403,892.78.

President's Report

Council President Eckstine thanked Mr. Foley for standing in as Council President at the November 13, 2012 Budget Meeting.

Mayor's Report

Police Chief Phillippy reported that the department received a temperature controlled door pop device from the K9 Assistance Foundation for Rony. Also the department is now using e-citations that will print directly from the on board computers and will automatically be entered on C-Net as well as being sent to the District Justice.

Reports from Committees

A. Administration & Finance

1. On a Smith/Farley motion, Council voted unanimously to approve the proposed 2013 Budget as presented at the Borough Council Budget Hearing on November 13, 2012.
2. On a Burkholder/Webster motion, Council voted unanimously to approve the Tax Levy Ordinance for 2013, which maintains the tax rate for general purposes at 11.0 mills on each dollar of assessed valuation, or the sum of 110 cents on each one hundred dollars of assessed valuation.

3. On a Burkholder/Smith motion, Council voted unanimously to approve the 2013 Schedule of meetings for advertisement.
4. On a Foley/Webster motion, Council voted unanimously to extend the depository agreement with Susquehanna Bank for one additional year, from February 2, 2013 to February 2, 2014.
5. On a Webster/Smith motion, Council voted unanimously to authorize the Borough's Franklin County Area Tax Board Representative to vote on the FCATB 2013 Budget and approve a resolution empowering FCATB to impose costs and fees associated with delinquent tax collection.
6. On a Webster/Burkholder motion, Council voted unanimously to authorize the Borough Solicitor to draft a resolution and related documents for the purpose of considering a Sewer Fund Revenue Anticipation Note for January 2013.

B. Community Development

1. On a Webster/Foley motion, Council voted unanimously to authorize an application and associated fee of \$250.00 to the Franklin County Planning Department's Blighted Property Review Committee to review and certify the property at 122 South Carlisle Street, Greencastle as blight under the Franklin County Blighted Property Review Committee Program Guidelines.

C. Personnel

1. On a Smith/Webster motion, Council voted unanimously to accept the resignation of Kenneth W. Womack as Borough Manager effective December 3, 2012.
2. On a Burkholder/Foley motion, Council voted unanimously to appoint Susan D. Armstrong as Borough Manager effective December 3, 2012.
3. On a Foley/Smith motion, Council voted unanimously to appoint Kenneth W. Womack as Assistant Borough Manager from December 3, 2012 through December 31, 2012.
4. On a Foley/Smith motion, Council voted unanimously to approve the 2013 Personnel Complement.

D. Public Facilities

1. On a Webster/Burkholder motion, Council voted unanimously to Support the Franklin County Council of Government's (COG's) September 19, 2012 motion to participate in a survey to inventory capital equipment, facilities and secondary tools for the purpose of creating a comprehensive matrix that may be used for a future integration of resources plan.
2. On a Foley/Smith motion, Council voted unanimously to approve Pay Application No. 1 in the amount of \$8,172.00 to PSI Pumping Solutions, Inc. for the Washington Street Pump Station Replacement Project.
3. On a Smith/Farley motion, Council voted unanimously to approve Change Order No. 1 in the amount of \$1,439.62 to PSI Pumping Solutions, Inc. for the Washington Street Pump Station Replacement Project.
4. On a Farley/Foley motion, Council voted unanimously to authorize payment of \$1,355.09 to William F. Hill & Associates, Inc. for construction monitoring services as part of the Wastewater Treatment Plant Biological Nutrient Reduction Project professional services contract.

D. Public Safety

1. On a Webster/Burkholder motion, Council voted unanimously to approve the Police Operations Manual of Policies and Procedures.

Reports from Council Members

Council Member Smith stated that he was excited to work with new Borough Manager Susan Armstrong, however he will miss working with Mr. Womack.

Council Member Farley was sorry to see Ken leave but understands that it had to come to pass and wished everyone a Merry Christmas.

President Eckstine stated that he has been fortunate to have worked with many professional people, but he has never worked with any one more so than Mr. Womack.

Mayor Eberly commented that he thought the lines that were recently painted in the square are helpful. Mayor Eberly also wished Mr. Womack well.

Council Member Foley commented that he has wished his sincere gratitude to Mr. Womack several times and hopes that it has been heard loud and clear. Mr. Womack has taken the Borough from dire straits to being in sync. Mr. Foley referred to Mr. Womack as a gem among stones and wished him the best in years to come.

Council Member Webster commented that the Borough has come around thanks to Mr. Womack's efforts and wished everyone a great Christmas.

Council Member Burkholder called Mr. Womack a true professional and wished him good luck.

Assistant Manager Susan Armstrong commented that she is looking forward to the opportunity to work with everyone in the future, and she has looked to Mr. Womack as a pure professional, friend, and mentor.

Borough Manager Womack thanked everyone for their comments and shared that he is not leaving because he is unhappy. "We have done all this together" and if you grew up here count your blessings because although he is not from Greencastle he now considers this is one of his homes.

Council adjourned at 8:21 p.m.

Respectfully submitted,

Ericka Faight
Borough Secretary